

Is Your Organization Ready?

The Community Emergency Preparedness Checklist — a free self-assessment from Go Heroes

Score your organization honestly. Every unchecked box is a finding — and most organizations find their gaps cluster in one or two sections. Go Heroes helps nonprofits, businesses, schools, and agencies close exactly these gaps.

Leadership & Accountability

- ☐ A named person owns emergency preparedness — and a backup is named too
- ☐ Leadership has reviewed the plan within the last 12 months
- ☐ Roles for an incident (who decides, who communicates, who documents) are assigned in writing

Communication

- ☐ A current contact tree reaches every staff member within 30 minutes
- ☐ You can communicate if phones/internet are down (runners, radios, or a phone tree)
- ☐ You know who speaks to media, families, and the public — and it is one voice

Hazard Review

- ☐ Your top five hazards are identified (severe weather, outage, fire, medical emergency, active threat)
- ☐ Evacuation routes and shelter areas are posted and known
- ☐ Utility shutoffs (water, gas, power) are located and labeled

People Readiness

- ☐ Staff have been trained on the plan — not just given a copy
- ☐ New hires get preparedness orientation in their first month
- ☐ At least one exercise (tabletop or drill) has run in the last 12 months, with lessons written down

Supplies & Systems

- ☐ First aid, flashlights, water, and basic supplies are stocked and checked on a schedule

- ☐ Critical records are backed up off-site or in the cloud
- ☐ You can operate your essential functions for 72 hours without resupply

Continuity

- ☐ Your must-never-stop functions are listed, with who performs them and from where
- ☐ Key vendors and partners have emergency contacts on file
- ☐ After an incident, you have a written after-action process so the same lesson is never paid for twice

How Did You Score?

30–36 checked: You're ahead of most organizations — keep the exercise cadence. 20–29: A solid base with real gaps — a focused training engagement will close most of them. Under 20: Start with a preparedness assessment and a tabletop exercise — it's the fastest way to see what matters first. Go Heroes delivers both, virtually or on-site.

Ready for the next step? Go Heroes' Leadership Academy, preparedness training, and mentorship network are built for exactly this. Visit goheroes.org or call 214-856-0498. • Go Heroes Inc is a 501(c)(3) nonprofit, EIN 46-5092297, Canton, Texas. © 2026 Go Heroes Inc.